Liberté • Égalité • Fraternité
RÉPUBLIQUE FRANÇAISE

AMBASSADE DE FRANCE
AU CAMEROUN

INNOVATIVE PROJECTS FROM CIVIL SOCIETIES AND COALITIONS OF ACTORS

PISCCA

SUPPORT TO THE YOUTH AND CIVIL SOCIETY INNOVATIONS IN TERMS OF CITIZEN PARTICIPATION, EQUALITY, HUMAN RIGHTS AND ENVIRONMENTAL PROTECTION

CALL FOR PROPOSALS

2019

TERMS OF REFERENCE

For several years, the French Embassy has been providing support to the Cameroonian Civil Society. Between 2005 and 2016, the Social Fund for Development and the Support Fund for Civil Societies (SFCS) have subsequently funded more than 30 projects promoted by civil society organizations, for a total amount of more than one billion CFA.

The current program Civil Society and Coalition of Actors Project (CSCAP) replaces the SFCS. It has become the main French Embassy support tool to support the Cameroonian civil society.

Within the framework of the SCSAP, two calls for proposals will be organized: during the first quarter of 2019, and the first quarter of 2020.

THE DEADLINE FOR THE SUBMISSION OF PROPOSALS 2019 IS:

21 APRIL 2019

Main objective and sectorial priorities

The SCSAP is intended for Cameroonian CSOs: association, common interest groups, network associations, and non-governmental organizations.

It is aimed at favour, in a transversal way, the structuration and professionalization of civil society organizations. Its objectives are to foster sustainable development projects, to promote innovative initiatives promoted by the civil society, to build the capacities of the beneficiaries of the projects and the CSOs, to encourage the networking and synergy between the civil society actors, to favour the emergence of new actors in the public debate, and to increase their credibility as development actors.

The project proposed has to be in accordance with one or more of the following themes:

- **Citizenship and Human Rights**
  - Citizen participation and follow up of public policies;
  - Capacity building of the youth within the framework of the living-together;
  - Capacity building of the youth within the framework of the local development;
  - Support to vulnerable groups and improvement of the Human Rights legal framework

- **Environment and biodiversity protection:**
  - Conservation of threatened species and fight against poaching;
  - Creation/development of a green industry;
  - Integration of indigenous and/or peripheral communities of Protected Areas;
  - Inclusion of women and/or in environmental protection.

Two transversal themes will systematically be taken into account:

- **Inclusion and capacity building of the Cameroonian Youth**;
- **The impact of the project in terms of socio-economic insertion of young girls, gender equality promotion and fight against gender based violence.**

Geographical priorities

The funded activities can be implemented all over the country, **no project will be excluded on a geographical basis**. However, two priority areas will be given particular attention:

- **The North:** the projects aimed at fostering the development in the Adamawa, North and Far North regions, due to the fact that those regions record the lowest socio-economic indicators in the country.
- **The Anglophone regions:** Project that contribute to dialog and restoration of peace in the Northwest and Southwest regions, or in the Anglophones communities living in francophone areas…

Eligibility criteria

The project must be promoted by a Cameroonian CSO (association, common interest groups, network associations, non-governmental organizations), which has been legally established for at least two years (before the 1st of January 2017). Microfinance companies are not eligible for this call for proposals.

The following project cannot be funded:

- Real estate purchase and construction projects (school, health care facilities etc.)
- Functioning or equipment of administrative services, associations or private projects, when the funding of such operations is not part of a real development project (rental, purchase or maintenance of vehicles, wages, expenses, electricity etc.)

The following projects will be prioritized:

- Projects on local development offering an innovative approach that has the potential to be replicate at a larger scale;
- Projects that are generated by, or contribute to the structuration of a civil society actors network;
- Projects carried out in partnership with local authorities, (local governments traditional authorities…)
- Project aimed at complementing actions lead by other technical and financial partners.

Contract terms

The financing agreement is signed between the French Embassy and the Cameroonian CSO, which is, as primary beneficiary of the funding, responsible for the use and tracking of the funds, as well as the implementation and follow-up of the project.

The Cameroonian CSO is the focal point of the French Embassy. It has to provide the technical and financial reports of the project.

The project will be closed by the signing of a specific protocol involving all the parties, after the presentation of final narrative and financial report.

Financial aspects:

- The required financing shall range between **€10 000 (FCFA 6 559 558) and €40 000 (FCFA 26 238 234)** and amount to a minimum of 90% of the total coast of the project;
- **A minimum of 10% of the total amount shall be provided in co-funding by the selected CSO or a financial partner** (private or public);
- The operating coasts shall not exceed 25% of the overall budget, and the implementation activities shall amount to a minimum of 75% of the overall budget;
- **The granted subsidies will be paid in two tranches of 40% and 60% of the total budget of the grant, respectively. The second tranche will be paid on the 30th October 2019 at last, provided that a financial report proving that at least 50% of the first tranche has been used is presented.**
  All of the amount granted to your project will be paid in 2019. Therefore, the majority of scheduled activities and expenses will have to be done before the end of the year.

Nature and execution modalities of the project:

- The implementation of the project shall not exceed 15 months;
- The project shall be consistent with the aforementioned areas of intervention;
- The sustainability of the activities beyond funding shall be ensured;
- The project shall seek to achieve realistic results that are measurable by indicators provided in advance.

Selection process

The call for proposals process will be split into two phases of 4 weeks each:

- First phase: the CSOs that wish to apply shall fill the application form that is downloadable on the French Embassy web site. Following this phase, few projects will be preselected. Due to the large number of applications expected, only the preselected CSOs will be notified.
- Second phase: the preselected CSOs will be interviewed. Possible precisions, adjustments or amendments can be required.

A selection committee, chaired by the French Ambassador, will decide which projects will be funded in 2019. The list of selected project will be released publicly.

Communication:

Except for specific projects, each one of them shall prepare a communication plan. It will be valued and can benefit from the support of the Cooperation and Cultural Actions Department of the Embassy. Depending on the type of project, this support may take different forms: inauguration of the project, communication on social media, putting logos on infrastructures, broadcasting or publishing advertisement, portrayals etc. The French Embassy logo shall appear on all the communication documents concerning the project.

Support:

A training session will be organized following the signing of the financing agreements. This training will shed light on the expectances of the French Embassy, regarding form one hand, the project management (accounting and financing management, drafting of reports, communication, self-assessment process), and from the other hand, the strategy, approach and intervention method. In addition to that training, the individual needs of each structure having received grants will be assessed and will result in one or more other training sessions, if need be.

Follow-up:

The Cooperation and Cultural Actions Department of the Embassy will monitor the projects on a regular basis (this includes field visits) in order to make sure that the financed actions are properly implemented, and will remain at the disposal of the organization having received grants for any request for support.

Schedule

Any application received after the deadline will not be considered.

The application shall be sent in digital format to the following address:

Piscca.cameroun@gmail.com

From 03/22/2019 to

04/21/2019: First phase of the call for projects.

From 04/22/2019 to

04/23/2019: Preselection of projects.

The results will be communicated by email. Only the preselected CSOs will be notified.

From 04/23/2019 to

05/19/2019: Second phase of the call for projects.

Field visits and interviews with the preselected CSOs

05/20/2019: Final selection committee.

The list of selected projects will be publically released subsequently

Documents to be provided

Every application shall include:

- Duly completed application form (downloadable on the French Embassy web site);
- Registration receipt of the association;
- Letters of potential partners to explain their participation in the project;
- Any other document that could support your application.

Any incomplete application will be rejected.

Contacts

The Cooperation and Cultural Actions Department of the French Embassy in Cameroon would be pleased to answer your questions at the following address:

Piscca.cameroun@gmail.com

Only the preselected CSOs will be notified. There is no need to contact the Cooperation and Cultural Actions Department for information regarding the decisions of the selection jury.